

	<p>Policy Category: HEALTH AND SAFETY</p>
	<p>Policy Name: Smoke/Vape-Free Policy</p>

Purpose

The purpose of this policy is to outline our centre's approach to maintaining a smoke- and vape-free environment, thereby complying with the Smokefree Environments and Regulated Products Act 1990.

Position Statement

At this centre we will prevent the detrimental effect of other people's smoking or vaping on the health of all adults and children here.

Smoking or vaping at the centre is not permitted inside or outside at any time and on any day.

We have signs that clearly state NO SMOKING / NO VAPING is permitted on the premises at any time on any day and will enforce this rule.

Issue Outline

The Smokefree Environments and Regulated Products Act 1990 requires that:

- All workplaces be Smokefree and Vapefree
- The buildings and grounds of schools, early childhood education and care centres to be Smokefree and Vapefree

Detail

General:

- No one is allowed to smoke or vape on centre property, whether inside or outside of our premises
- Cigarette butts are not to be discarded on centre property, as these can easily be picked up by children
- Staff are not permitted to smoke or vape on centre property. If staff wish to smoke or vape during breaks, they must do so away from the centre premises and must take steps to ensure their attire does not carry an odour of smoking with it upon their return. We recommend a change of clothes. Staff who carry with them a noticeable smoking odour will be asked to go home and change, with the time taken for this to be unpaid. If such action is

required and it results in a failure for the centre to maintain its adult:child ratio or funding ratio, the matter will be regarded as a disciplinary issue.

- Appropriate “No Smoking / No Vaping” signage will be on display in the approach to and reception areas of the centre.
- Parents are not permitted to smoke or vape on centre property.
- Parents whose clothing carries a strong odour of smoking may be asked to remain outside the centre.

Alignment with Other Policies

- Health and Safety Framework Policy

Relevant Background (including legislation/regulation references)

Education (Early childhood Services) Regulations 2008, Health and Safety Practices:
General #1(a):

- Every licensed service provider to whom this regulation applies will take all reasonable steps to promote the good health and safety of children enrolled in the service
- Smoke Free Environments Act #108, Workplaces and Public Areas, Part 1 #7(a):
 - Smoking prohibited at schools and early childhood education and care centres:
 - The managers of school premises or premises to which subsection (4) applies (as per rationale) must take all reasonably practicable steps to ensure that:
 - No person smokes in any part of the premises (whether an internal area or an open area) at any time on any day; and
 - A notice stating that smoking within the premises is forbidden at all times is prominently displayed at or immediately inside:
- Every entrance to the premises; and
- Every outer entrance to every building or enclosed area forming part of the premises.

The Ministry of Health provides free pamphlets to support early childhood centres in being smoke free. To order go online to:

<http://www.healthed.govt.nz/resources/informationforschoolsandearlychild.aspx>

Impacts of Policy on Staff, Parents, Children

The consequences this policy will help to avoid includes:

- Detrimental health effects to others
- Discomfort to others
- Poor role models for young children
- Increased risk of fire and accidental burns.

Alignment with the Centre Philosophy

This policy ensures a safe environment, a crucial part of creating and maintaining the well-being of children in our care.

Implications and/or Risks

- This policy is designed to keep children and adults in our centre healthy and safe. It also enables our centre to comply with relevant legislation and licensing criteria. Finally, the policy demonstrates an appropriate level of care and responsibility in our community.

Implementation

Clear procedures have been developed and staff trained to follow them.

Review

Review annually or when there is a significant change in the area of the policy topic.

Authorised by licensed service:	Greendale Kids Preschool Greendale Kids Nursery
Date:	13 February 2024
Review Date:	February 2025
Parents informed:	April 2025